

Position: Director of Policy

The Association of Schools of Public Health (ASPH) is currently seeking candidates to fill the position of Director of Policy. The position will report directly to the ASPH President/CEO. It is available full-time or part-time.

ASPH, a 501-C organization, represents the 41 accredited schools of public health and the 6 schools of public health currently seeking accreditation. The position will have principal responsibility for developing and effectively advocating for the policy positions of ASPH and its member schools to position them as a leading policy voice in public health on Capitol Hill. In this high visibility advocacy role, this person will work effectively with the ASPH Legislative Committee and its chair, the ASPH Director of Government Affairs, the ASPH legislative lobbyists and the ASPH President/CEO.

Duties will include but not be limited to preparing policy documents, letters and testimony; organizing Congressional briefings (both for policy and for educational purposes); monitoring legislative activities to identify, evaluate, analyze and report major changes and emerging issues or policy relevant to ASPH and its members; developing working relationships with Congressional offices, including communicating information about ASPH and its policy priorities to public officials, abiding by all laws and established guidelines; representing ASPH in meetings before legislators and staff; coordinating closely with ASPH lobbyists to build and maintain support for public health priorities; bring expertise and knowledge about public health to the policy-making process; offer an informed perspective on issues being debated by policy-makers; and communicating effectively with ASPH members and external audiences.

Qualifications:

This position requires working knowledge of federal government legislative and executive process. The qualified candidate should have 5-10 years of professional experience in Congress, the Federal government, or in other government affairs positions that involve working closely with Congress and the Federal government in public health policy.

General Information:

The position is available for immediate hire. Salary is competitive and commensurate with experience and qualifications.

ASPH is an equal opportunity employer located in Washington, DC. www.asph.org

Submit Resume to:

No phone calls please. Send inquiries and resume to: btjobs@asph.org

Attention: Rita Kelliher, MSPH, *Director, Government Affairs*